

SOAP – IFES

Updated 12/11/15

GENERAL INFORMATION

The Standard Oper-Ation Procedures govern the principles our pilots MUST Follow when on duty.

This Documentation is written for IFES se only. Copyright details are given at the bottom of the document. If you are not an IFES member, you are not authorized to read this.

Ground Regulations

Do NOT park in Cargo holding spots.

When escorting or doing a group flight, use the **SAME Model Plane** [Livery at request of person being escorted] except for Fighter Jets!

:// CALLSIGN INFORMATION: Please use Flight of "Number of Escort Airplanes" if you are being escorted//:

://CALLSIGN INFORMATION: ALL IFES PILOTS ARE REQUIRED HAVING THE FOLLOWING FORMAT FOR THE CALLSIGN: Escort[Number] . Visit the Callsign Request form for more help ://

Before Take Off Procedures: Fighters And Airliners

Confirm Escort Reservation or Group Flight with participants. If your flight cannot be confirmed then wait for a **MINIMUM** of 5 minutes, then exit. Report to Staff if this problem occurs!

Set/ Copy FPL while in parking position. Make sure you are on the [Map+Info Page] to copy an FPL.

Gain approval from ATC to pushback/taxi

Follow behind lead plane **below 34 knots (GROUND SPEED)** towards runway

TAKE-OFF PROCEDURES

Escort Setting: Fighter Jets

Line up behind lead aircraft and wait for ATC to allow take-off for the lead plane.

Proceed with take-off and maintain a steady Vertical speed in alignment with the lead aircraft, use Heads Up Display!

If separated remain in pattern at 3,000 FT @ 180 Knots

Escort Setting: Airliners

Hold short of selected runway for take-off.

When lead aircraft starts accelerating, line up and wait. **Disregard ATC** at this point.

If a part of a group take-off align yourself evenly across the runway

After the lead aircraft is at 180 knots begin accelerating and start to Escort.

If separated remain in pattern at 3,000 FT @ 180 Knots

Group Flight Settings: Airliners and Fighter Jets

Line up behind lead aircraft on runway

Maintain best forward speed and take off at the same instance.

If separated remain in pattern at 3,000 FT @ 180 Knots

IN-FLIGHT PROCEDURES

Escort Settings: Airliners and Fighter Jets

In the case that there is no flight plan follow the lead aircraft towards destination.

Maintain best forward speed and keep behind lead aircraft.

Assume that the lead plane will be above FL100 if not pre-determined.

Cruising Speed is your decision

Confirm and Study Reservation Notes

Group Flight Settings: Airliners and Fighter Jets

Follow all Flight Plan Headings

Maintain best forward speed and keep **behind** lead aircraft.

Cruising Altitude **must** be above FL120

Cruising speed is your decision.

Confirm and Study Reservation Notes

LANDING PROCEDURES

Escort flight Settings: Airliners and Fighter Jets

Identify the airport the lead aircraft is landing at and line up with the **CORRECT RUNWAY**

If your speed is too high or your Altitude is too high: make a left or right 360 for spacing before going into next procedure. **DO NOT NOSE DIVE TO MAKE THE EDGE OF THE RUNWAY**

With good judgement lower your flaps and speed accordingly. (Check help pages if needed)

Follow the **PAPI** lights on the side of the runway to determine a perfect slope for landing.

For best results make sure you are at 1800 AGL before reaching vectors final.

Follow ATC instructions

GO AROUND IF NECESSARY!

Group Flight Settings: Airliners and Fighter Jets

Identify the airport the lead plane is landing at and line up with a runway of choice parallel to the lead aircraft's runway

Keep a Single or double line formation depending on runways used

If your speed is too high or Altitude is too high: make a left or right 360 for spacing before going into next procedure.

With good judgement lower your flaps and speed accordingly. (Check help pages if needed)

Follow the PAPI lights on the side of the runway to determine a perfect slope for landing.

For best results make sure you are at 1800 AGL before reaching vectors final.

GO AROUND IF NECESSARY!

RANK RESPONSIBILITIES

ALL PILOTS, STAFF AND EXECUTIVES MUST READ THE SOAP

Second Officer: Your only job is to stay active and fly frequently in order to become a First Officer. While as a Second Officer you are required to **learn and keep our guidelines** before moving on in your career. You are in training! Impress Staff and Captains to get promoted!

First Officer: Your job is to **set a fine example for the second officers and to hold frequent group flights**. Be an active member on Slack, and follow Slack Rules and Guidelines. By doing a good job in Group Flights and carrying out Escorts to guests, you will be qualified to become a Squad Captain, which has far more privileges.

Squad Officer: As a Squad Officer you agree to intense training inside your faction for the purpose of **increasing team skills and your personal flying ability**. You are the best of the best in the Officer position, for that is the reason you were accepted. You have the privilege of participating in the creation of weekly events, ALSO, you are most likely to become a Squad Captain! First Officers can also become Squad Captains.

Squad Captain: Your job is to **set an example for everyone to follow**. You are in training to become IFES staff, a leader in training. You are required to be active in the IFES Community Forum, Slack group, help out in the creation of Weekly events along with the executives, host group flights with correct qualities of an IFES pilot and remind those who do not follow your orders or follow the rules stated in the SOAP.

Along with those privileges, you have the luxury of being chosen by Squad Commanders to take up Faction leadership if you already aren't. Your rank on the website will be surrounded by “~” to symbolize you are co-leading a faction

Acting Lieutenant: Your job is to **manage the Squad Captains. This is first level in STAFF. Your name will be removed from the Pilot's list and put in the Website Staff**. You have a huge role in setting rules and guidelines to update the SOAP ever so often. You will be an admin in the IFES Community Forum. You are to be highly active and to participate in some way in most Weekly Events. Most importantly, you run the Training programs that IFES hosts.

Squad Commander: Same Level as A.C. (Acting Lieutenant). At the rank of Squad Captain or Squad Commander, you can request to run an IFES FACTION. A Faction is a group of pilots with a similar livery/ aircraft interest (See Factions). This will cause needed division and competition within IFES. You can run the Faction HOWEVER YOU LIKE. No limitations once you abide to the following:

- All your pilots are highly trained. In faction group flights and escorts, no mistakes can be made. Or else you will be held responsible. Same goes for IFES PRIVATE Events
- Do not disturb another factions operations.
- One member cannot be in 2 factions. Or both sides will be dealt with.

Squad Commanders have disadvantages aswell. They CANNOT take part in the planning of events or Public Training Programs. **YOU MUST NOTIFY THE EXECUTIVES OF ALL RANK CHANGES**

FACTIONS

A Faction is a group of pilots with a similar livery/ aircraft interest. The main purpose of a faction is to case division, competition and integrated teamwork within the IFES by grouping people who have a similar interest. The way factions are grouped are by the following:

-By Livery

-By Aircraft type

NO DUPLICATES. Factions must be approved by Executives before they become official. Faction trading is not yet instantiated. Only Squad Captains-Squad Commanders can request to run Factions. Joining a faction is your choice. If you only view Infinite Flight as a simple Flight Simulator, **FACTIONS ARE NOT FOR YOU**. Faction communication is default through Slack ®. But if the members of a faction wish to use another medium for Communication, they may do so. All Faction decisions are up to the Squad Commander in charge and his Captains. **Only Commanders can give the Captain Rank.**

COMMUNICATIONS

SLACK RULES AND GUIDELINES

1. Keep Slack chat **CLEAN!** Absolutely **NO** toleration for comments on Race/Religion/Gender/Anything sexual in the Flight Center.
2. Respect Everyone! We are all friends :)
3. No arguing in Flight Center!
4. Listen to Staff!
5. Participate :)
6. Have Fun :)

GROUP TABLE OF CONTENTS

RULES APPLY TO ALL GROUPS

- #OFFTOPIC - Anything but IF
- #FLIGHTCENTER - Anything about IF (Flights, ATC, Reservations)
- #READONLY - Read messages, announcements, and reservations
- #SUGGESTIONBOX - Leave your suggestions about IFES

IFES Crew thanks you for your time to read the mandatory SOAP!

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